



# OFFICE OF LICENSING AND MONITORING

## Child Placement Agency Report Summary

### Information

Provider Organization	<b>WIN Family Services, Inc.</b>
Name of Chief Administrator	Alford Laws
Email of Chief Administrator	<a href="mailto:allaws@winfamilyservices.org">allaws@winfamilyservices.org</a>

### CPA Office Information

Name/Address	License Capacity	Total DHS Contract Limit	DHS Census	DJS Census	Other Census	License # Exp Date	Date of Site Inspection
10001 Derekwood Lane, Suite 201 Lanham, MD 20706	Unlimited	<b>95</b>	21	10	0	#2081 02/13/2026	09/24/2024
2502 West Northern Parkway, Baltimore, MD 21215	Unlimited		27	38	0	#102 02/13/2026	09/26/2024
1709 Holaview Road, Dundalk, MD 21222	Unlimited		0	0	0	<b>DHS000146</b> 11/15/2025	

Contracting Agency(s)	<b>Maryland Department of Human Services &amp; District of Columbia Department of Youth Rehabilitation Services</b>
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### Licensing Information

Licensing Agency	<b>Maryland Department of Human Services</b>
License Type	<b>Treatment Foster Care</b>
Type of Inspection	<b>Quarterly</b>
Current Status of License	<b>ACTIVE</b>


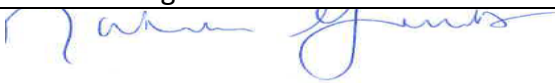
## COMAR Citations

(CAP = Corrective Action Plan)

	CPA Site	COMAR Citation	Comment	Citation Status (Resolved/CAP)
<p>This Provider was cited for the listed COMAR violations which <b>MAY</b> present safety risks for children based on impact, scope, and frequency. These issues are either resolved or a corrective action plan has been implemented.</p>	Baltimore and Lanham	<p><b>Monitoring Visits (2x month)</b><i>[07.02.21.08A(3)(5)pg7]27]</i></p>	<p>Five youth were missing the required monitoring visits per month and/or the required visits with the foster parents.</p>	CAP
	Baltimore & Lanham	<p><b>Foster Parent Progress Notes (Daily or wkly)</b><i>[07.02.21.10D(3)pg.9]</i></p>	<p>Seven youth records were missing the required foster parents progress notes at the time of the review.</p>	CAP
	Baltimore	<p><b>physical exam</b><i>[07.05.02.17A(1)&amp;(7)pg.28&amp;29]</i></p>	<p>Two youth were missing the required physical examinations and/or the follow up visit notated by the doctor.</p>	CAP
	Baltimore	<p><b>Dental/vision</b><i>[07.05.02.17A(2)&amp;(7)pg.28&amp;29]</i></p>	<p>Three youth were missing the current dental and/or vision at the time of the review.</p>	CAP
	Baltimore	<p><b>TB Test</b><i>[07.05.01.13B(4)pg21&amp;07.05.01.13cpg.22]</i></p>	<p>At the time of the review one staff was missing current TB.</p>	CAP
<p>This Provider was cited for the listed COMAR violations which <b>DO NOT</b> present imminent safety risks for children based on impact, scope, and frequency.</p>	Baltimore & Lanham	<p><b>Initial Treatment Plan</b><i>[07.02.21.08A1pgs.6&amp;7]</i></p>	<p>Five youth either did not have the required signatures and/or the initial treatment plan were completed outside of the 30 days.</p>	
	Lanham	<p><b>Con't Treatment Plan</b><i>[7.02.21.08A2pg.7,07.02.21.11pgs.10]</i></p>	<p>Three youth were missing current continuing treatment plans with the required signatures at the time of the review.</p>	
	Baltimore	<p><b>Annual performance Evaluations</b><i>[07.05.01.13a(5)pg.21,07.05.01.13b(6)pg21]</i></p>	<p>One staff did not have an annual evaluation that met the COMAR regulations.</p>	
	Lanham	<p><b>TFC Annual Training 30 hrs.</b><i>[07.02.21.05.Cpg5,07.05.01.13.B(7)pg.21]</i></p>	<p>One staff was missing the required annual training hours at the time of the review.</p>	

	Lanham	<b>References</b> [07.05.02.11e(10&11)pg.14]	The required face to face reference for one foster parent was completed after the certification date.
This Provider was cited for the listed COMAR violations which <b>DO NOT</b> present imminent safety risks for children based on impact, scope, and frequency. (Continued from page 2.)			

### Office of Licensing and Monitoring Staff Information

Name	Role	Email	Date
 Tawanna Tilghman-Marine	Licensing Specialist	<a href="mailto:Tawanna.tilghmanmarine@maryland.gov">Tawanna.tilghmanmarine@maryland.gov</a>	11/25/2024
 Nalicia Goods	Acting Deputy Executive Director	<a href="mailto:nalicia.goods@maryland.gov">nalicia.goods@maryland.gov</a>	11/25/2024